

# Lancaster County Broadband Authority



## Minutes of Meeting

September 28, 2018 9:30 a.m.

County Administration Building

**1. Call to Order & Approval of Minutes:** The regular meeting of the Lancaster County Broadband Authority convened at 9:30 a.m. in the conference room behind the public meeting room. Cassie Thompson, Kevin Bean, and David Pere were present along with Supervisor Bob Westbrook. Minutes of the August ? meeting were approved as presented.

### **2. New Business:**

#### A. Discussion of the Center for Innovative Technology (CIT) Survey

Cassie initiated a discussion when we might expect to see a draft of the CIT survey. David Pere serves as the liaison from the Authority to CIT. He noted that there is a telecom scheduled for October 3<sup>rd</sup> with him, Gary Silverman and Chuck Kirby of CIT on the status of the survey. It was noted that an email had been received from Jean Plymale, of CIT which stated that CIT is finalizing the survey updates to provide a draft for review as soon as they can. The previous survey will be closed and unavailable until they upload the new survey and test it out. Therefore, the original proposed date of 1 October will not be met. Since Gary will be out of the area on October 3th, David will record the conversation for presentation to the Authority.

#### B. Discussion of Response to Email from Charles Rusinak of Eagle Landing

Cassie received and forwarded to the Authority an email she received from Charles Rusinak of Eagle Landing in response to her request for an update on the status of their HOA's position on entering into an agreement with Atlantic Broadband (ABB) to provide internet service to Eagle Landing and an additional number of homes. After a discussion of some pros and cons regarding the Authority's role in the negotiations between Eagle Landing and ABB, and a possible VATI bid, David proposed and those present agreed, that he would do a proposed brief on a course of action regarding this topic. This will be discussed at next week's meeting.

It was decided that Cassie will send a brief email to Mr. Rusinak again asking for an update on the HOA's position and also would request he nudge ABB to respond to Authority repeated requests for information.

#### C. Status of Email Response to Mr. Bradley of ABB

Don Gill came to the meeting at Bob's request to request his assistance in getting copies of the ABB agreements with the towns of Kilmarnock, Irvington and White Stone. Bob later on called a contact in Irvington to obtain a copy of their agreement. Don was asked if the email drafted by the Authority in response to ABB VP Bradley. Cassie confirmed that the draft sent to Don was the final version, subject to his concurrence and he could send it onward. He will review and send the emails if no changes are needed..

#### D. Board of Supervisors

Cassie attended the meeting of the Board of Supervisors on August 30, and she recommended that the Board's meeting with Atlantic Broadband be postponed because they have not provided the service map and other information that was requested in order to allow Supervisors to prepare for the meeting. It was also mentioned at the Board meeting that Jim Cornwell would file our Articles of Incorporation on behalf of the County.

#### E. Authority Meeting Schedule

There was a brief discussion of the need for two meetings a month as opposed to weekly meetings of the Authority. This will be addressed by the full Authority at next week's meeting.

**4. Schedule Next Meeting(s) and Adjourn.** The next meeting will be at the regular place and time: the public meeting room at 9:30 on October 6. The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Cassie Thompson