



Lancaster County Broadband Authority  
Minutes of Board Meeting  
April 11, 2024  
4:00 p.m.  
8311 Mary Ball Road, Lancaster, VA 22503

**April 11, 2024**

**1. Call to Order.** Chérie Kiser called the meeting to order at 4:00 p.m. in the County Administrator’s conference room located in the County Administration Building. Chérie Kiser, Lindsay Wozniak, Michele Craddock, and Craig Geise were present.

**2. Public Comment.** Chérie Kiser invited the public to make comments. There were no public comments.

**3. Provider Projects**

- a. All Points Broadband, LLC (“APB”). Chérie Kiser provided an update on the status of the APB project. APB intends to hold a lighting ceremony this spring and APB’s expected completion date for the project is June 2024.
- b. Broadband Telecom Services, LLC (“BTS”). Chérie Kiser provided an update on BTS’s fixed wireless deployment related to the County’s CARES Act project. BTS has 220 subscribers. LCBA, with the assistance of counsel for the Board of Supervisors, negotiated an agreement whereby the County would transfer its lease on the telecommunications tower and certain telecommunications equipment associated with the CARES Act project to BTS. The agreement has been submitted to the Board of Supervisors for its consideration.
- c. BEAD Funding. Chérie Kiser reported that Breezeline, APB and Verizon intend to apply for BEAD funding to deploy additional broadband in Lancaster County. The timing for applications has not been released. Under BEAD, Virginia received \$1.8 billion to expand broadband in Virginia.
- d. VATI 2024 Application. Chérie Kiser reported that announcements for VATI 2024 grants awards will be made after the April 2024 challenge process concludes and revised applications to address challenges are filed. The LCBA partnered with Verizon in its application for a \$4.4 million grant. The total project cost is \$6.8 million and does not require a financial contribution from Lancaster County. Breezeline submitted a challenge to some areas contained in the Verizon application.

- e. Broadband Consumer Labels. Chérie Kiser reported the Federal Communications Commission now requires all broadband service providers to display Broadband Labels on their advertising material, websites and invoices (effective April 10, 2024). The standardized Broadband Labels are designed to provide clear, easy-to-understand, and accurate information about the cost and performance of high-speed internet services.

#### 4. Administrative

- a. Approval of Minutes. Michele Craddock made a motion to approve the minutes of the February 8, 2024 meeting. Chérie Kiser seconded the motion. The directors voted in favor of the motion by a vote of 3-0:
  - Chérie Kiser – voted in favor of the motion.
  - Lindsay Wozniak – voted in favor of the motion.
  - Michele Craddock – voted in favor of the motion.

**5. Schedule the next meeting and adjourn.** Michele Craddock made a motion to adjourn the meeting. Chérie Kiser seconded the motion. The directors voted in favor of the motion by a vote of 3-0:

- Chérie Kiser – voted in favor of the motion.
- Lindsay Wozniak – voted in favor of the motion.
- Michele Craddock – voted in favor of the motion.

The LCBA adjourned the meeting at 4:20 p.m. The next regular meeting will be held on Thursday, June 13, 2024, at 5:00 p.m. in the in the County Administrator’s conference room located in the County Administration Building.

Respectfully submitted,



Secretary