



Lancaster County Broadband Authority  
Minutes of Board Meeting  
July 14, 2022  
5:00 p.m.  
8311 Mary Ball Road, Lancaster, VA 22503

**July 14, 2022**

**1. Call to Order:** Cassie Thompson called the meeting to order at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building. Cassie Thompson, Kevin Bean, Michele Craddock<sup>1</sup>, and Craig Giese were present. Nicholas Pascaretti attended by video conference.

**2. Public Comment:** Cassie Thompson invited the public to make comments. There were no public comments.

**3. Approval of Minutes:** Michele Craddock made a motion to approve the minutes of the June 9, 2022 meeting. Kevin Bean seconded the motion. The directors voted in favor of the motion by a vote of 3-0<sup>2</sup>:

- Michele Craddock – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.

**4. Discussions:**

- Nicholas Pascaretti provided an update on the APB/Dominion project status. Lancaster County entered into the Fiscal Agent Agreement with All Points Broadband (“APB”) and the Northern Neck Planning District Commission (“NNPDC”). Pursuant to the Agreement, NNPDC will serve as the County’s fiscal agent for APB’s VATI grant project. The project is on schedule with no updates at this time.
- Nicholas Pascaretti provided an update on the regional VATI grant project between the LCBA, Breezeline, Caroline, Lancaster, Mathews, and Middlesex counties. The project is currently running ahead of schedule. Three areas, Dawson Avenue, Teal Drive, and Beach Cover Road are completed and will soon be released for installation of customer services. Four additional areas should be completed in the next few weeks.
- The LCBA monitors the County’s smart pole project. Nicholas Pascaretti reported that, according to BTS, six of the eight poles are operational. The issues are being addressed by BTS.

<sup>1</sup> Michele Craddock attended by conference call from 5:00 – 5:30 and in person from 5:30 onward.

<sup>2</sup> The motion and vote took place after Michele Craddock arrived at the meeting in person.

- d. Nicholas Pascaretti provided an update on BTS's Fixed wireless deployment related to the County's CARES Act project. BTS has enrolled 240 subscribers.
- e. The directors discussed the possibility of obtaining information from APB and Breezeline regarding their plans (if any) to service the 84 residences that are left unfunded due to the RDOF auction and service for new construction. The directors also discussed the residents' interest in obtaining specific information from Breezeline and APB regarding when service will be available in given areas.

**5. Schedule next meeting and adjourned:** Kevin Bean made a motion to adjourn the meeting. Michele Craddock seconded the motion. The directors voted in favor of the motion by a vote of 3-0:

- Michele Craddock – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Kevin Bean – voted in favor of the motion.

The meeting adjourned at 6:00 p.m. The next regular meeting will be held on Thursday August 11, 2022 at 5:00 p.m. in the Board/Commission meeting room of the County Administration Building.

Respectfully submitted,



Secretary