



Lancaster County Broadband Authority
Minutes of Board Meeting
August 11, 2021

August 11, 2021

1. Call to Order: Cassie Thompson called the meeting to order at 4:30 p.m. in the Board/Commission meeting room of the County Administration Building. Cassie Thompson, Cherie Kiser, Dr. Gary Silverman, and Michele Craddock were present. Nicholas Pascaretti attended by video conference.

2. Public Comment: Cassie Thompson invited the public to make comments.

Chuck Rusinak presented the LCBA with a list of items/questions (see attached list), The LCBA noted that some of the items/questions were not appropriate for discussion at the meeting (due to privacy and other issues) and took others under considerations. The directors addressed certain items/questions, many of which were agenda items and are discussed below. Additionally, Dr. Silverman and Cherie Kiser explained the upcoming State (\$700 million to obtain universal broadband by 2024, including \$50 million planned for next year) and Federal broadband funding (\$65 billion in the proposed infrastructure bill).

3. Approval of Minutes: Michele Craddock made a motion to approve the minutes of the August 11, 2021 meeting. Cassie Thompson seconded the motion. All directors present voted in favor of the motion by a vote of 4-0:

- Dr. Gary Silverman – voted in favor of the motion.
- Cherie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Michele Craddock - voted in favor of the motion.

4. Discussions:

- a. Cassie Thompson and Nicholas Pascaretti reported on the status of the VATI grant project. They and representatives from Atlantic Broadband, and Caroline, Lancaster, Mathews, and Middlesex counties (the “Regional Team”) executed the contract for the project with the Virginia Department of Housing and Community Development (“DHCD”) on July 30, 2021. Therefore, the kick-off date for the contract is July 30, 2021. The Regional Team will report monthly to the DHCD beginning September 14, 2021. ABB is conducting high level design work and is securing subcontractors.

- b. Nicholas Pascaretti reported on the status of the APB/Dominion project. APB is conducting background work such as high-level engineering and checking service locations. LCBA signed a letter of intent with APB to apply for the 2021 VATI grant. APB is submitting to VATI a proposal of up to 2900 parcels that needs to be confirmed by field work and the final number will be reported after submission and will be available for public review.
- c. Nicholas Pascaretti provided an update on BTS's work on the CARES Act wireless project. He reported that BTS has completed 36 installations, and the LCBA is working with the County regarding implementation of other terms and conditions of the contract.
- d. Nicholas Pascaretti reported that repairs for the smart poles are in progress and the LCBA is working with the County on obtaining signs for the smart poles.
- e. **Closed Session:** At 5:12 p.m., we entered a closed session pursuant to Virginia Code Section 2.2-3711(A) 29, discussion of public contracts. The specific matters discussed were limited to the discussion of public contracts. The closed meeting concluded at 6:00 p.m. Each member certified that the matters specified above were the only matters discussed.

4. Schedule next meeting and adjourned: Michele Craddock made a motion to adjourn the meeting. Cherie Kiser seconded the motion. All directors present voted in favor of the motion by a vote of 4-0.

- Dr. Gary Silverman – voted in favor of the motion.
- Cherie Kiser – voted in favor of the motion.
- Cassie Thompson – voted in favor of the motion.
- Michele Craddock - voted in favor of the motion.

The meeting adjourned at 6:05. The next regular meeting will be held on September 8, 2021 at 4:30 p.m.

Respectfully submitted,



Secretary

August 11, 2021

LCBA MEETING ITEMS

CARES UPDATE

TOTAL CUSTOMERS RECEIVING SERVICE

TOTAL CUSTOMERS RECEIVING SERVICE FROM COURTHOUSE TOWER

ADDRESS'S OF CUSTOMERS RECEIVING SERVICE FROM COURTHOUSE TOWER X

STATUS OF REVENUE SHARING

COULD THESE UPDATES BE POST ON YOUR WEB SITE

APB UPDATE

CURRENT STATUS

SMART POLE'S

USAGE DATA BY LOCATION

PERFORMANCE DATA BY LOCATION

STATUS OF INSTRUCTIONS & SIGNAGE

COULD THIS BE POSTED ON THE WEB SITE

TREASURER'S REPORT

COULD IT BE INCLUDED IN THE MINUTES AND POSTED TO WEB SITE ✓

STATUS OF 2020 AUDIT

MISC:

PLANS FOR \$700,000,000 BROADBAND PROGRAM IN VA?

COULD YOU POST AGENDA A DAY PRIOR TO MEETING DATE

CHUCK RUSINAK